



# Active 20-30 Club United States & Canada

## MEETING MINUTES

*Monday, May 09, 2016, Conference Call*

### 1. CALL TO ORDER, QUORUM AND INTRODUCTIONS

National President von Sternberg (Sebastopol) called the meeting to order at **6:03** p.m. A quorum was established.

Officers present included Dana von Sternberg (President, Sebastopol), Monica Uriarte (President-Elect, San Francisco), Corey Arashiro (Immediate Past President, Indianapolis), Liesl McLean (National Director Region 1, Eugene), Michele Spilman (National Director Region 2, Greater Sacramento), Tina Orrill (National Director Region 4, Reno), Crystal Floyd (National Director Region 5, Merced), Stephanie Ottolini (National Director Region 6, Redwood Empire), Wendy Cockrell (National Treasurer, Greater Sacramento), Alli Britton (National Secretary, Sebastopol)

Others present included Samantha Kline, Jeff Okrepkie, Shannan Mills, Sara Schmillen, and Dhru Bhatt (National Office Staff, Center for Association Resources)

Ashley Preach (National Director Region 3 VOS), and Edwin Treminio (International Relations Officer, Brentwood) plus Rob Patterson (Executive Director, Center for Association Resources), were unable to attend.

### 2. MINUTES

It was **MOVED** by **Crystal Floyd (National Director Region 5)**, **SECONDED** by **Liesl McLean (National Director Region 1)** and **AGREED** by the Board to approve the April 11, 2016 Board Meeting Minutes as presented.

### 3. AGENDA ADJUSTMENTS/APPROVAL

It was **MOVED** by **Liesl McLean (National Director, Region 1)**, **SECONDED** by **Stephanie Ottolini (National Director, Region 6)** and **AGREED BY THE BOARD** to approve the agenda with the following corrections: adjust new business to include the website proposal, move section XII National Foundation to be included in section VII, Treasurer's Report, and to add a section b to the Treasurer's report.

### 4. PRESIDENT REPORT



## Active 20-30 Club United States & Canada

President von Sternberg reported that the Ecuador Earthquake Aid raised \$5400, and a WOCO link will be live for a secondary campaign. The Delegate Packet for National Convention is being created at the moment, and proposed amendments will be emailed shortly.

### 5. PRESIDENT-ELECT REPORT

President-Elect Uriarte reported that she is actively working to organize for the upcoming term. She has been traveling extensively, including to traveling to the Washington DC Charter night. She is calling for committee chairs for the upcoming term as well.

### 6. TREASURERS REPORT

National Treasurer Cockrell reported that at the time of the meeting the organization had \$10,370 in checking. There is still a deficit in place, but hopefully it is not as bad as previously predicted.

It was **MOVED by Stephanie Ottolini (National Director, Region 6), SECONDED by Liesl McLean (National Director, Region 1) AND AGREED BY THE BOARD** to approve the april financials as submitted.

The board received an invoice from The Center for Association Resources for extra accounting hours prior to them becoming our National Office. Invoice was for 44.5 hours at \$85 per hour, totaling \$3,782.50 in total. It was **MOVED by Crystal Floyd (National Director, Region 5), SECONDED by Monica Uriarte (President Elect) AND AGREED BY THE BOARD** to approve the funds to fill the invoice.

Ms Cockrell also discussed National Awards, the budget is currently allocating \$500 for awards, but between the plaques and patches at least an additional \$453 is needed to cover the estimated cost. Additionally last year's awards are missing. Payment was authorized in September, but it is not clear if Halls was paid, but the board had received an itemized invoice for the purchase. It was **MOVED by Tina Orril (National Director, Region 4), SECONDED by Crystal Floyd (National Director, Region 5) AND AGREED BY THE BOARD** to amend the budget to include an additional \$600 to cover this year's awards.

### 7. NATIONAL OFFICE UPDATE

1. Drhu reported that the National Office has been going over some logistical aspects of the 2016 convention. Calculating the additional accounting fees, and has finalized and signed the hotel contract for the 2017 convention.



## Active 20-30 Club United States & Canada

### **8. REGIONAL DIRECTORS**

1. Region 1, Liesl McLean

Ms. McLean reported that Eugene completed their buzzsaw Ball and Multiple Sclerosis walk. Portland has been active and attended all the Eugene events. Seattle has a meeting tomorrow. Brentwood completed a Zumba for a Cause event. Topeka may charter on August 18th.

2. Region 2, Michele Spilman

Will send a report to Rob or Drhu. All clubs did an April blood drive, and the contest was won by Redding who received a \$500 donation for winning. A candidate has been submitted for next Region 2 Director, Cameron Middleton from Redding. Sacramento #1 held Sactogafest and also have a special Kid's Picnic day on June 18th. Chico's Margarita Mix-Off sold out with 800 attendees, and raised roughly \$36,000. The Greater Sacramento club is up to 77 members.

3. Region 4, Tina Orrill

Ms. Orrill reported that Carson Valley is gearing up for Carson Valley days, if interested contact #85's president Tim Provost for volunteering and lodging information. Sierra Nevada is hosting a duck derby on the last day, need not be present to win the raffle. Hangtown's Taco Hell is requesting volunteers. Auburn is hosting their brewfest the same weekend as Carson Valley Days. Gold Rush has canceled their fashion show for the softball tournament. Reno club is losing club in good standing for loss of membership, they may be facing a charter revocation.

4. Region 5, Crystal Floyd

Ms Floyd stated that she is working on getting updates from two clubs. Bakersfield will return information by tomorrow. Golden Empire is struggling for membership, but they are still attending events. Madera held a golf tournament with attendance from some Carson Valley members. Merced had to cancel their event last weekend due to too few volunteers.

5. Region 6, Stephanie Ottolini

Ms. Ottolini reported that Healdsburg #205 and Santa Rosa #50 are both hosting fireworks events on July 3rd and 4th. Kaboom and Red, White, and Boom respectively. Both are looking for volunteers.

### **9. COMMITTEE REPORTS**

1. Strategic Planning: The committee reported that they are still working on the first draft of the plan. They have until Wednesday for the survey on actions to take over the next three years. They are looking forward to the board presentation in June and the report to the membership.
2. History: The committee reported that the committee goal is to have a complete timeline of past Presidents, conventions, events, and charters hopefully completed by the end of this term.



## Active 20-30 Club United States & Canada

3. Public Relations: Still looking for anything for the newsletter. This is the last newsletter for Samantha Kline. They have a PR timeline that they'd like to have completed by convention. They will be releasing one more cover letter and there are only 20 days left for PR grant reimbursements.
4. New Club Charter Chair: Washington DC has everything in , including their petition and affiliation agreement. It was **MOVED by Monica Uriarte (National President Elect), SECONDED by Liesl McLean (National Director, Region 1) AND AGREED BY THE BOARD** to approve Washington DC's charter. The Center has distributed the proposal for the sponsor incentive program. Billings, Cottonwood Heights, and Red Bluff are still working on chartering.
5. Website: The committee felt that the website could be overhauled to offer more resources both internally and externally Offers hosting and templates for individual clubs that would be approved on a national level. The proposal may not reflect the actual cost. Once approved it may take 8-12 weeks after the contract agreement to be completed.

### 10. NATIONAL FOUNDATION

Ms. Cockrell reported that the Foundation board has been in contact with an attorney. Only 1 more form is needed for the IRS to terminate the private foundation and file a form 8940 because the national foundation is again a public charity. The foundation needs to refile previous year's taxes and needs an additional \$400 to do so. By convention in Arizona the foundation should be a public charity again.

### 11. OLD BUSINESS

1. National Convention 2016: a free app has been secured for convention. There may be a possible break out session via skype from a dartmouth professor regarding retaining membership in terms of communication. The convention committee is sanding handwritten invitations to clubs. A summary email to membership to refresh the information in club's minds. A Saturday only option to be available by the end of May.
2. Playmakers will be discussed further in-person.
3. International convention 2017: the contract has been re-negotiated by the national office. Budget has no changes except for travel cost for the translator and an additional \$5 cost for registration. It was **MOVED by Monica Uriarte (National President Elect), SECONDED by Liesl McLean (National Director, Region 1) AND AGREED BY THE BOARD** to approve the budget as written.

### 12. NEW BUSINESS

1. SR #50 membership request: It was **MOVED by Corey Arashiro (Immediate Past President), SECONDED by Monica Uriarte (National President-Elect) AND AGREED BY THE BOARD**, despite Nay votes from both Stephanie Ottolini (National Director, Region 6) and Liesl McLean (National Director, Region 1) to table this discussion until National Convention.

*Providing Young Adults with an Opportunity for Personal Growth, Friendships, and Leadership Development,  
While Improving the Quality of Life for Special Needs Children in Our Communities.*

Active 20-30 and the Active 20-30 logo are registered trademarks of Active 20-30 US & Canada



## Active 20-30 Club United States & Canada

2. PAL Applications: It was **MOVED** by Tina Orrill (National Director, Region 4), **SECONDED** by Michele Spilman (National Director, Region 2) **AND AGREED BY THE BOARD** to approve all PAL applications submitted as of today. Those include Samantha Vance and Heidi Van Der Mehden.

### **13. \_ ADJOURNMENT**

It was **MOVED** by Monica Uriarte (President Elect), **SECONDED** by Liesl McLean (National Director, Region 2) **AND AGREED BY THE BOARD** to adjourn at 8:32 p.m.