



ACTIVE 20-30 CLUB OF U.S. & Canada

I. CALL TO ORDER: National President Lovell: Carson Valley #85

National President Tommy Lovell (Carson Valley #85) called the meeting to order at 6:03PM (PST), on November 13, 2017.

II. INTRODUCTIONS/ESTABLISH QUORUM: National President Lovell: Carson Valley #85, A quorum was established.

2017-2018 National Board of Directors & Officers

Tommy Lovell: National President, Carson Valley #85,
Jeff Okrepkie: National President-Elect, Santa Rosa #50,
National Director Region 1, Natalia Navas: New York City #1044,
National Director Region 2, Robert Steck: Eugene #920,
National Director Region 3, Ashley Corbett: Valley of the Sun #1028,
National Director Region 4, Chris Forsyth: Carson Valley #85,
National Director Region 5, Lisa Wunderlich, Napa #57,
National Treasurer, Andrew MacDonald: Sacramento #1,
International Relations Officer, Andrew Bain: Santa Rosa #50,
Immediate Past President, Monica Uriarte: Petaluma #30,
National Office Representative, The Center: Dhru Bhatt & Don Lesko,
National Secretary, Abbey Kronenberg: Valley of the Sun #1028,

National Board Members Absent:

National Office Representative, The Center: Dhru Bhatt & Don Lesko
National Director Region 2, Robert Steck: Eugene #920,
Immediate Past President, Monica Uriarte: Petaluma #30

Committee Chairs Present:

PR/Communications: Hilary Grider, (Greater Sacramento #1032), Chair
Budget/Finance: Andrew MacDonald (Sacramento #1), Chair,
History: Michele Spilman (Greater Sacramento #1032), Chair
Technology: Wayne Ingraham (Santa Rosa #50), Chair
National Convention Chair: Wendy Cockrell (Greater Sacramento #1032), Chair

Committee Chairs Absent:

Membership Growth and Retention: Kyle Nuss, Santa Rosa #50, Chair
Past Active Liaison: Monica Uriarte, (Petaluma #30) Chair
New Charters: Samantha Mineo (Sebastopol #63), Chair
Fundraising: Monica Uriarte, (Petaluma #30) Chair
Awards: Lacie Ladner Clementi (Gold Rush #1034), Chair,
Midterm Convention: (Bakersfield),
Strategic Planning: Monica Uriarte, (Petaluma #30) Chair
National Project: Samantha Mineo (Sebastopol #63), Chair
Laws and Regulations: Monica Uriarte, (Petaluma #30) Chair

Other Members Present: Jeneba Lahai (Greater Folsom #77), Kass Daft (Healdsburg #205), Rachel Mason (Chico #100), Geoffrey Cheung (Healdsburg #205)

III. APPOINTMENT OF PARLIAMENTARIAN: National President Lovell: Carson Valley #85,

1. Jeff Okrepkie (Santa Rosa #50) was appointed as parliamentarian.

IV. ADJUSTMENTS/APPROVAL OF AGENDA: National President Lovell: Carson Valley #85

It was **MOVED** by **Region 5 Director Lisa Wunderlich, SECONDED Region 4 Director Chris Forsyth AND AGREED BY THE BOARD**, to approve the agenda. The motion passes unanimously.

V. MINUTES OF PREVIOUS MEETINGS: National Secretary, Abbey Kronenberg Valley of the Sun #1028

The minutes were amended to list Wendy Cockrell (Greater Sacramento #1032) as a committee chair and not as a guest. The minutes were also amended under XI. Old Business, 1. C to change the company name to Nossaman.

It was **MOVED** by **President Elect Jeff Okrepkie, SECONDED by Region 4 Director Chris Forsyth, AND AGREED BY THE BOARD**, to approve the minutes from the October Board meeting as noted above. The motion passes unanimously

VI. PRESIDENT REPORT: National President Lovell: Carson Valley #85,

1. National President Lovell reported that the biggest thing on the agenda for tonight is the RFP for the National Office and Executive Director. Our basic goals are that we need to have a plan for the interim time period from getting away from the Center. The Executive branch consisting of National President Tommy Lovell, President Elect Jeff Okrepkie and IPP Monica Uriarte will be reviewing who they want in this role and priority is who will be in this role. The interim period will be over 3 months and priority to figure out who is in this role. In addition, we will need to get our items sent from the current storage to Tommy's work including the checkbook and figure out what all this there. Our items should be on the west coast anyways since most clubs are here
2. Update on dues - Hangtown and Yuba City have paid their dues
 - A. National President Lovell reported that he would get into more of an update during the line item on the agenda.
3. We still have not received payment from Fort Wayne, DC, Tucson, Glendale, The Q, Sierra Nevada and Madera. It is way past the due date and time for clubs to be paying. Even if they have only 7 members, they still need to pay national dues.

VII. PRESIDENT ELECT REPORT: Jeff Okrepkie: National President-Elect, Santa Rosa #50,

1. President Elect Okrepkie reported that his life is turned upside down now but appreciates the patience people have with him

VIII. IPP REPORT: Monica Uriarte: Immediate Past President, Petaluma #30,

1. Immediate Past President Uriarte was not present so there was no report

IX. TREASURERS REPORT: Andrew MacDonald, National Treasurer, Sacramento #1

1. 2016 – 17 Year End Financials
 - A. National Treasurer MacDonald reported that the account balance is \$233,369 (a little up from last month) and dues are still trickling in. Understands that he still owes the closing reports from the year end financials and the responses are not

quick from our national office provider and they are not accurate, so he hasn't been able to get it finalized.

- B. Convention budget is ready to wrap up so, trying to get stuff confirmed from the Center who doesn't have a bookkeeper, so it isn't easy. There is one more set of payables to approve.
- C. It would be a good idea to get an interim bookkeeper as well during our transition

X. NATIONAL Office: Don Lesko, The Center

- 1. National President Lovell reported they are not on the call as we are replacing them

XI. OLD BUSINESS

- 1. National Trademark W. Ingraham
 - A. Everything is done and needs to export the files and will have the files on the website. We are good for 10 years with the trademark
- 2. International Convention 2017 Eugene #920
 - A. No report
- 3. ED/Office Situation W. Cockrell
 - A. Wendy thanked the board for approving to reopen the RFP for Executive Director, Bookkeeper and National Office Provider. We also need to let the current applicants know we are open for the new deadline.
 - B. The committee had conference call on Friday and there were slight changes to the RFP and they were sent over to the board
 - C. Changes were made to the following:
 - 1. Under Proposal requirements (in all three RFPs) – Please provide responses to each of the following sections “along with your bid for the position.”
 - 1. The committee found that they didn't provide costs for the services, so we found it useful to include this in the request
 - 2. On the Executive Director and National Office
 - 1. Develop mechanisms to identify geographic opportunities to allow the Association to expand into new communities;
 - 2. Develop mechanisms to actively recruit National Sponsors as a way to maximize revenue potential;
 - 1. Members wanted to see financial management and membership growth and retention
 - D. All 3 had the timeline change which included:
 - 1. Timeline for Evaluation and Selection –
 - 1. Responses should be emailed to the Selection Committee at 2030rfpcommittee@active20-30.org no later than Friday, December 15, 2017. - The Committee will review proposals and anticipates providing their recommendation to the National Board of Directors by Friday, December 22, 2017. - The Selection Committee and the Board will be conducting interviews with finalists the first week of 2018. - The National President will notify the selected individual or firm no later than January 15, 2018. - The contract for services will begin no later than February 1, 2018 in order to allow the association to begin transitioning services as quickly as possible with the full-time assumption of duties no later than March 1, 2018.

It was **MOVED** by **Region 3 Director Ashley Corbett**, **SECONDED** by **Region 4 Director Chris Forsyth**, **AND AGREED BY THE BOARD**, to approve the RFPs and the revised schedule. The motion passes unanimously

XII. NEW BUSINESS

1. Membership Dues T. Lovell
 - A. National President Lovell reported that he will be emailing clubs and will email the updated report.
 - B. Reported that he can't get ahold of Madera and neither has Regional Director
 - C. Yuba City paid in September, but never got word from the Center about their check being received. This is also an issue because the Regional Director never heard about them paying it. President Lovell will be talking to Regional Director Steck about to make sure he is in contact with his clubs and has all their info.
 - D. Region 1 Director Natalia Navas thought Fort Wayne paid as she had been in contact with them but she will follow-up again
 - E. Region 3 Director Ashley Corbett has tried Glendale several times but will keep trying and see about showing up at a meeting. She is also surprised that Tucson hasn't paid but will follow-up. She reported that the Q is having trouble and she may need to visit because they are dropping members but will discuss more in her region report.
 - F. Region 4 Director Chris Forsyth reported that he doesn't know if Sierra Nevada will pay at all as whenever he brings it up, they won't discuss it. Their President has instructed the club to not talk about it and he has heard that they said they won't be paying national dues and are concerned with growing membership. Also reported that he only has one contact with the Madera club and doesn't know if they will pay either.
 - G. According to our national bylaws, it is up to the boards discretion if these clubs have now accrued late fees. Also, clubs need to pay dues if they want to maintain active within the national organization.
2. National Budget/Committee Budgets A. MacDonald
 - A. Nothing to add

XIII. COMMITTEES

1. Technology – **W. Ingraham**
 - A. The link is up for the Active 20-30 Firefund and also the info is on the website for midterm convention.
2. New Clubs Charter Chair – **S. Mineo**
 - A. Chris Forsyth report for that San Jose is going to be an all female club and their first meeting is November 28th. They are currently working on bylaws and they have their board of directors already assigned
 - B. Cottonwood Heights is trying to drum up members and there is no update on Hawaii and San Diego.
3. National Project – **S. Mineo** (no report)
4. Public Relations – **H. Grider**
 - A. PR grant is due on December 1st. The committee will start judging and will award them at midterm. Unsure if we have received any yet but will check
5. Membership Growth & Retention* – **K. Nuss**
 - A. President Lovell reported that Kyle Nuss has resigned as of Thursday as chair and a new chair will be announced soon
 - B. We will be looking at past events and ideas to try to emulate them
6. Awards Chair – **L. Clementi** (no report)
7. Convention 2018 – **W. Cockrell/M. Davis**

- A. Wendy Cockrell reported that she is happy that Bakersfield has their website up so that they can get theirs out there as it's ready in addition to Facebook invites.
 - B. They have the contracts ready to go to their board for approval
 - C. There will be a big event on Friday and you can register by emailing Convention2017@sacwomens2030.org
 - D. Registration is \$250 through midterm and then it will be \$299 after midterm
8. *Laws & Regulations* – **M. Uriarte** (no report)
 9. *Strategic Planning* – **M. Uriarte** (no report)
 10. *Past Active Liaison* – **M. Uriarte** (no report)
 11. *Fundraising* - **M. Uriarte** (no report)
 12. History – **M. Spilman**
 - A. Keep an eye out for any history stories or anything on ebay related to the club
 13. International Relations Officer – **A. Bain**
 - A. There are a handful of people signed up for midterm in Panama. A lot of good feedback from Juan Carlos Sieiro, International President, and the memos sent in the Active 20-30 National newsletter

XIV. REGIONAL DIRECTORS

Region 1: Natalia Navas: National Director Region 1, New York City #1044,
 Region 1 Director Natalia Navas reported that she has struggled to get in touch with the DC club and has had call with the President of the club on what to do with them. They are a new club with a small numbers but wants to help them. They are doing a regional initiative, Region 1 coat drive starting with Brentwood Club, then NYC, then the Topeka club and then Fort Wayne. The Region 1 meeting is December 9 and will be a brunch in the lower east side and then go onto Hell's kitchen.

Region 2: Robert Steck: National Director Region 2, Eugene #920,
 Region 2 Director Robert Steck reported to National President Lovell before the meeting as he was not in attendance.
 President Lovell reported that they had their Region 2 meeting last month and 5 clubs attended. They discussed how to help our North Bay members and the new Executive Director and bookkeeper role. Robert is working on the promotion of National midterm convention and engagement from all the clubs in the region and hoping to caravan down from Seattle to Bakersfield with stops in Chico, Redding and Sacramento. Also the region has a WhatsApp Group started.

Region 3: Ashley Corbett: National Director Region 3, Valley of the Sun #1028,
 Region 3 Director Ashley reported that the Denver clubs aren't really participating or engaging but she is trying to make a connection. The three local clubs to her, Phoenix, Scottsdale and VOS did a wiffleball night. She is looking to have a Region 3 meeting in January..

Region 4: Chris Forsyth: National Director Region 4, Carson Valley #85,
 Region 4 Director Chris Forsyth reported that they had a region meeting in Turlock and it went well. The Hangtown club did their taco event to raise money for the fire fund and Gold Rush helped with it too and they were very successful. Bakersfield couldn't make it to the meeting but they have the midterm website up now. Carson Valley is helping with a Thanksgiving drive and helping 25-30 families.

Region 5: Lisa Wunderlich: National Director Region 5, Napa #57,
 Region 5 Director Lisa Wunderlich reported that all her clubs have paid dues. They have been focused on fire relief and so far we have raised over \$5000 for people. Vallejo just did a pancake breakfast to help.

North Bay had their 40th anniversary party and Past Active Life party. The Napa is trying to find a date to change their cornhole tournament to and the Petaluma donated more than 600 bags and then got 1000 more donated.

XV. NATIONAL FOUNDATION

M. Uriarte

1. Updated Financials – no report

XVI. ADJOURNMENT

T. LOVELL

1. Reports that the price for miderm is \$80 and cutoff is by the end of the year then its \$100 after. Also they have rooms at the Best Western

It was **MOVED** by **Region 3 Director Ashley Corbett**, **SECONDED** by **Region 5 Director Lisa Wunderlich AND AGREED BY THE BOARD**, to adjourn. The motion passes unanimously. The meeting was adjourned at approximately 7:10 PM (PST).

Next National Board Meeting on December 11th by conference call.