

Foundation Board Meeting Minutes

Tuesday, August 29th, 2023 Meeting 6:30 pm PST

Attendees

Foundation President/National Immediate Past President: Greg Carl, Petaluma #30

Foundation Vice President/National President: Tim Provost, Carson Valley #85

National President Elect: Aaron Meeden, Carson Valley #85

National Treasurer: Kelsi Sprague, Redding #143

Trustee: Adrienne Pontarelli, Greater Sacramento #1032

I. CALL TO ORDER - G. Carl called the meeting to order at 6:41pm

II. INTRODUCTIONS/ESTABLISH QUORUM

- G. Carl established quorum with 5 present members

III. ACTION ITEMS*

- a. Adjustments/Approval of Agenda - Motion: T. Provost 2nd: A. Pontarelli - Amend motion: To update date to Tuesday August 29th, T. Provost, Second A. Pontarelli passes 5-0-0
- b. Approval of July 3rd Meeting Minutes + Email Vote - Motion: K. Sprague Second A. Meeden - Discussion: make sure future minutes include the foundation logo - passes 5-0-0

IV. TREASURER'S REPORT

- a. Review financial statements - K. Sprague states that there are no updates, all financials have been as of 6/30/23, Portland said that they haven't received their monies.

V. NEW BUSINESS

- Grant Budget Template - K. Sprague reviewed template - consider adding a FAQ section, putting an example tab, update to maybe have a budget separate from Budget to Actual. Tucson used the grant Action items: Update logo, template, FAQ tab,
- Promotion & Process for Grants - G. Carl
 - How do we want to let clubs know, how often, etc.
 - Putting out call for grant applications, maybe like each quarter/twice a year - December 1st and April 1st, Open up sooner - can do either as reimbursement of past event or wait until event is done and completed in the future.
 - Expansion and membership growth - for December push
 - K. Sprague to create template - one sheets by September 15th
 - Club innovation and new member development and support for April
 - Goals for term - G. Carl
 - Donate to any Organizations aside from 20-30 clubs?
 - K. Sprague discussed passing of CV #85 member Stephen Glass and how we can help. Discussed on how we can make a donation to the Suicide Prevention Network Douglas County in his honor and T. Provost can present it to his mother
 - K. Sprague Move to donate \$250 to the Suicide Prevention Network Douglas County in honor of Stephen Glass coming out of the Community grants - A. Pontarelli seconds - 5-0-0

- Bonfire is good to go - check button instead of doing
 - CV #85 softball - 20-30 social, 8 teams of club members co-ed, the money they pay will go into the National Foundation and will be paid out to the winning team's charity of choice (\$250 per team, \$50 to food, about \$1,600 towards charity donations) (RIP PACKIE)
 - Donation request letters - Tim - maybe figure out how to utilize those
 - Updates to Bylaws/P&Ps?
 - Ongoing thing - bi monthly - maybe do a little bit more in Nov, Dec, Jan, typically less busy for clubs - secretary as a position

VI. ONGOING BUSINESS - G. Carl

- Four "S" Fellowship Newsletter
 - update the logo to the foundation logo
 - highlight grants previously paid out
 - what grants we are highlighting and why - elaborate on purpose of grant
 - goal of how much money we would like to raise
 - will add more photos from shopping sprees still happening
 - update the 3 page with the photos
 - page 2 more grant focus, page 3 the picture/shopping spree, page 4 as the different tiers
- Bonfire Store - T. Provost - Discussed above
- Foundation Website Ideas - A. Pontarelli and G. Carl will be working on website
- Postcard Tax Return - K. Sprague talked with Dale, she reached out to CPA, they had initial pushbacks, which K. Sprague questioned, but ultimately, they decided that we should still file a 990-EZ since we haven't been issuing funds to nonprofits, but we did this year but it was only for other 20-30 clubs so they are unsure about it.

VII. ADJOURNMENT - G. Carl called the meeting to close at 8:08pm