

Foundation Board Meeting Minutes

Tuesday, December 19th, 2023 Meeting 6:30 pm PST

Attendees

xFoundation President/National Immediate Past President: Greg Carl, Petaluma #30 executive016@aol.com

xFoundation Vice President/National President: Tim Provost, Carson Valley #85 tprovost16@gmail.com

xNational President Elect: Aaron Meeden, Carson Valley #85 meeden14@gmail.com

xNational Treasurer: Kelsi Sprague, Redding #143 kelsi.sprague@gmail.com

xDesignated Trustee: Matt Larrabure, Petaluma #30 mlarrabure@gmail.com

xTrustee: Adrienne Pontarelli, Greater Sacramento #1032 adrienne.pontarelli@gmail.com

I. CALL TO ORDER - G. Carl called the meeting to order at 6:33pm

II. INTRODUCTIONS/ESTABLISH QUORUM - G. Carl established quorum with 6 members present – A. Pontarelli arrived at 6:45PM; A. Meeden left at 7:28 pm; M. Larrabure left at 7:38 pm

III. ACTION ITEMS*

- a. Adjustments/Approval of Agenda - M. Larrabure motions to approve - T. Provost seconds - passes 5-0-0
- b. Approval of July 3rd Meeting Minutes + Email Vote - M. Larrabure motions to approve - T. Provost seconds - motion passes

IV. TREASURER'S REPORT

- a. Review financial statements - K. Sprague went over November financials - not much change Bonfire check cashed and the donation to the Suicide Prevention Council was cleared.

V. NEW BUSINESS

- a. Grant Reviews - based on the rubric the minimum is 10 out of 16 points needed
 1. Eugene - looking for \$750 for a future membership recruitment event - 12 out of 16 points awarded - A. Pontarelli moves to approve up to \$750 for their recruitment event on a reimbursement basis - K. Sprague seconds - No discussion - 4-0-2
 2. Redding - looking for \$387 for a past recruitment event - 14 out of 16 points - A. Pontarelli moves to approve up to \$387 for their recruitment event on a reimbursement basis - G. Carl seconds - No discussion - 4-0-2
 3. Greater Sacramento - looking for \$1,667.74 for various items - 8 out of 16 points - didn't hit the minimum points amount - Greg to send an email stating that Grant Application was too broad and needs to be more precise on what events or what items are being asked for. Maybe submit for two different types of grants - PR/Marketing and Recruitment Event - if for a recruitment event make it specific on what is needed for the event - provide balance sheet and profit and loss.
 4. Petaluma - looking for \$1,765 for a new event Rose Rhapsody - 11 out of 16 points - K. Sprague moves to approve up to \$1,000 for their Rose Rhapsody event on a reimbursement basis - A. Pontarelli - Discussion: be very cleared that no alcohol costs are covered - 4-0-2
 5. Healdsburg - looking for \$2,500 for sponsorship for Windsor High Football Tutoring Program - **forgoing the grant scoring for now** - need additional information - so we will need future details on the organization - are they a non-profit, submit a W-9 of the org, a clearer of why they are requesting \$2,500 - what does the cost include (sponsor letter?)
- b. Comm Grant, Disaster Rlf & Legacy Sch. Forms - A. Pontarelli sent a revised Club Grant application and a Legacy Scholarship form - K. Sprague and A. Pontarelli to talk offline on what additional attachments to include
- c. **Review Investment Account Information** M. Larrabure
- d. **Suicide Prevention Donation Thank You Letter** G. Carl

VI. ONGOING BUSINESS

- a.** Four "S" Fellowship Newsletter - G. Carl to get the Newsletter out after Christmas - correction to past note* - Past Actives aren't getting emails from National, only Past Active Lives are.
- b.** Bonfire Store - T. Provost put one thing on Bonfire - what would we want to campaign? Options are very limited on what they have access - mainly just apparel - maybe going to a different website with more options.
- c.** Updates to Bylaws/P&Ps A. Meeden
- d.** Fundraising Letter Solicitations D. Compton
- e.** Foundation Website Ideas/Updates A. Pontarelli

**** Items in red are tabled for discussion at the next meeting due to participants leaving early.**

VII. ADJOURNMENT - G. Carl called the meeting to close at 8:16pm

Next meeting scheduled for Thursday January 11th at 6:30pm